



2014 TOWN OF FAIRFAX

**SELECTBOARD MEETING
MONDAY AUGUST 4, 2014
7:00 PM**

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Tom Fontaine, Chair; Chris Santee, Vice-Chair; Randy DeVine, Leebeth Ann Lemieux and Peter King.

Public Present: Paul Lavallee, resident.

Staff Present: Deb Woodward, TC & Treas., D. Jay Leach, Road Foreman; Skip Taylor, Zoning Administrator; Randy DeVine, W/S Superintendent.

Call to Order: Tom called the meeting to order at 7:00 pm.

Minutes 7.7.14: Chris made a motion to approve the minutes as written seconded by Randy. Motion carried with the vote 4-0-1 (Peter abstained).

Minutes 7.21.14: Peter made a motion to approve the minutes with two amendments seconded by Chris. The motion carried 3-0-2 (Tom and Leebeth abstained).

Orders & Payroll: Chris reviewed the orders and payroll. The first interest payment for the new town office was paid out of impact fees in the amount of \$17,373.00. A discussion ensued on putting a limit on mileage reimbursement for the future.

Public Comment: None.

Deb Woodward, TC & Treas: Deb presented this evening for the Board's approval and signature of the 2014 tax rate, which Tom signed. She addressed parking at the town office for the August 26th Vermont Primary election. She asked if the Highway Crew could pick up the new voting booths at the school for the election. Tom stated that the school needs 30 recycle bins which we will also ask D. Jay to deliver to the school at the same time. A County Courier renewal invoice was reviewed by the Board, this will be renewed at a cost of \$27.50 for one year. Deb talked with the Board about making available to the public, the ability to make payments i.e. taxes, dog licenses, etc. via credit/debit card. She contacted a company that has the software to do this. The pros and cons were discussed. The software will be made available to the Utility Department and the Recreation Department in the future.

8.4.14 Minutes Cont.

D. Jay Leach, Road Foreman: D. Jay came before the Board expressing an interest in hiring a part-time truck driver to help draw sand and stone, etc. D. Jay stated that he will mow for the last time in September. If grant money is received from the State he will perform work on Toof Road, if no money is received, he will focus doing work on Carroll Hill Road. LeeBeth stated that a stop sign is missing on West Street Road. A resident contacted the office saying the Wilkins Road sign is missing. D. Jay will investigate both roads regarding signs.

Skip Taylor, Zoning Administrator: Skip handed out his most recent report of activities. The Board gave him the go ahead on the proposed amendments to the Fairfax Development Regulations. He stated that he conducted an employee evaluation on the Zoning Assistant. The Room Agreement was discussed. A calendar will be placed in both the Meeting and Conference rooms to be used for internal meeting use as notification of room use by whom and time. Skip informed the Board that an appeal hearing will be taking place on Wednesday, August 6th at 8 PM if they would like to attend. Sidewalks through the town were discussed.

Skip presented a rebate check for \$5200.00 from Efficiency Vermont for commercial lighting used at the new town office. Skip brought to the Board's attention the agreement for the town to take over Goodall Street, as stated in the minutes of February 2012.

Randy DeVine, Utility Superintendent: Randy handed out his Activity Report for the month of July, which was reviewed by the Board. A discussion ensued regarding a delinquent water account; further investigation will take place and discussed at the next SB meeting. Randy stated that the water demand is down. He stated that he helped Amy with an employee's evaluation. Amy and Randy are reviewing sewer rates, having a fixed rate and based on the amount of bedrooms discussed.

Other Business:

1. SWIP - Vermont Materials Plan. The Board, by consensus, authorized Randy to contact NorthWest Solid Waste District and setup a time to meet with them.
2. Road Closure Ordinance: Peter King presented the document to the Board, which was reviewed. It was decided by consensus of the Board to make the document a policy not an ordinance. The document will be updated and revisited at the next SB meeting for approval.
3. Cody Lewis will provide work for the town office under the new town office line item with the adm. asst. to the SB as his contact.
4. Dog License fees - tabled.
5. Employee evaluations will take place at a special meeting on Tuesday, August 29th starting at 5:30 pm.

8:50 PM - Adjourn: *Peter made the motion to adjourn seconded by Randy. The motion carried with a vote of 5-0.

The next regularly scheduled meeting will be held August 18, 2014 at 7 pm., with employee evaluations being performed on Tuesday, August 19th starting at 5:30 pm.

8.04.14 Minutes Cont.

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Town of Fairfax Selectboard
TF/sw

These minutes are a brief insight as to what took place during the meeting. You are welcome to attend Selectboard meetings. You may view complete video of meetings at: LCATV.org Meeting/Selectboard/Fairfax and click on the date.